

Pinnacle Community Centre Manual

Kitchen

Freezer

- After rental event & remove all content and clean

Garburator

- Switch is located behind right sink top drawer panel

Dishwasher

1. Turn on power-needs a couple of minutes to get to temperature
2. Only clean one rack at a time, Remove large food debris from plates etc.
3. Put all dishes, pots, pan, cutlery thru dishwasher for sanitizing
4. See Stereo Dishwasher Operating Manual
5. *Careful Hot* Wait 2 min to cool before putting away.
6. Racks for dishwasher located between fridges.
7. At end of use press power to turn off.

Garland Range-Ovens

- Refer to manual for operation
- Must be cleaned with hot water and detergent inside and outside at end of use.

Range Hood Switch

- Must always be on during range, grill and oven use.
- The switch is located to the left of the range on the wall
- Turn off after use of range, grill, oven

Range Hood Fire

- *Safety*
- See instructions located at kitchen entry for use of fire suppression system & fire extinguisher

Microwave

- Clean after use.

Refrigerators

- (True- Stainless Steel)
- Clean after use
- Remove all items after use
- Always keep glass beverage refrigerator on

Coffee Maker

- Turn on switch located at back of coffee machine
- Turn on red button on front of machine (It takes a few mins for it to heat up)
- Green light indicator comes on when ready
- Place basket & filter with 350ML of ground coffee in basket
- Place open coffee pot under basket (Note one pot is marked decaffeinated)
- Press start – wait until finished dripping
- Close lid & serve - pump for coffee
- To open pot press the 2 buttons together (above spout)
- When done use at end empty coffee grounds, & wash pots with clean water

Ice Machine

- Keep door closed

Bar Area

- Wash and Clean all counters at end of use
- Bar sink-Wash hands with soap and dry with paper towels

Kitchen counters

- Wash and Clean all counters at end of use

Lights

- All lights to be turned off at end of function

Garbage

- Remove all garbage and recyclable bottles from centre

Address of Centre

- Address is 79, 54403, Rge Rd 251, Sturgeon County
- (79 Pinnacle Way Pinnacle Ridge Estates)

Leaving premises at completion of event

- Contact Ed at 780-498-6585
- Or Gabe at 780-499-2106
- Front door will be locked, and system armed

Fireplace Operation

- Turn wall switch on wall located to left middle of fireplace
- Use remote in cupboard by wall switch

Janitorial Supply Room

- Vacuum, Mop bucket, paper towels, Sanitizing spray, floor cleaning solution

Garage/ Storage Room

- Brooms
- For storage of all folding tables, chairs, podium
- Chairs to be stacked in piles of 10
- Use chair dolly to transport
- Do not drag on floor

BBQ

- Move to outside and plug in quick connector gas line located below window
- Turn natural gas valve on
- Light each section of the BBQ with lighter
- At end of use clean grills of BBQ with wire brush of food particples
- Remove and replace foil in cart tray
- Clean BBQ
- Turn gas valve off
- Disconnect Natural gas quick connector
- Move to garage

Washrooms

- Clean & return to original condition
- Remove disposed paper

Floors

- Sweep all debris from floor
- Vacuum floor
- Use mop bucket and mop floor
- Place about 2 gals of warm water in bucket
- Place about 250ml of cleaning solution in bucket
- Clean bucket at end
- Place in Janitor room
- Rinse mop & hang mop on wall when finished

Basement

Washrooms

- Clean & return to original condition
- Remove disposed paper

Basement Janitor Room

- Vacuum, Mop bucket, broom

Bar

- Turn glass refrigerator on prior to use
- Clean after use
- Remove all items
- All glass ware to be taken to main kitchen dishwasher and cleaned there.
- Return glass's after cleaning
- Unplug refrigerator after use
- Wash and Clean all counters
- Bar sink-Wash hands with soap and dry with paper towels

Fireplace Operation

- Use remote in bar area right top drawer

Games Room/Lounge

- Must always have adult supervision
- No beverages to be place on games/pool table
- **Cost of any damages will be paid by renter**

Floors

- Sweep all debris from floor
- Vacuum floor
- Use mop bucket and mop floor
- Place about 2 gals of warm water in bucket
- Place about 250ml of cleaning solution in bucket
- Clean bucket at end
- Place in Janitor room
- Rinse mop & hang mop on wall

Lights

- All lights to be turned off at end of function

OPERATION

Caution: In the event that a binding malfunction valve or thermostat control is observed DO NOT light the pilots or continue operation until an authorized service technician has inspected the appliance. Failure to do so may result in injury.

Open Top burners

Lighting

1. Light pilots adjacent to each burner.
2. Turn valve completely on. Burner flame should be 1/2" (13mm) high, stable and blue in color. It should also impinge on the bottom of a pot placed on the burner grate.

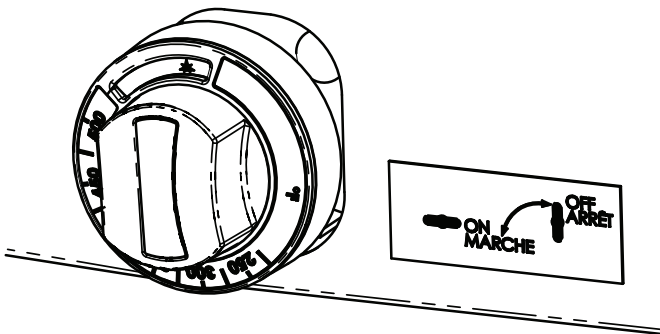
CAUTION: Should burner ignition fail within 4 seconds, turn the burner valve off and repeat steps 1 through 2. If ignition continues to fail, consult your factory authorized service agency.

Ovens (Standard)

Lighting

1. Lower front kick panel below oven door, raise oven hearth bottom for easy access to oven pilot.
2. Turn oven control knob (figure 1) to "★" position and then push in to engage the flow of gas through the safety device to the pilot.

Figure 1



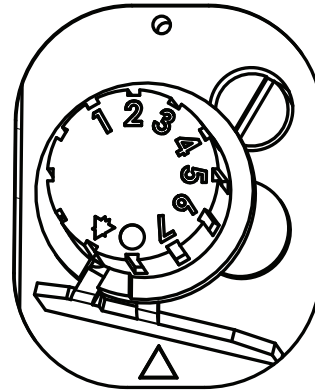
3. While holding knob in, light pilot with a match/BBQ lighter or use the spark ignition (if provided) to spark ignite pilot.
4. Continue to hold knob in for 15 seconds after ignition, then release. Pilot should remain lit.

5. If pilot burner fails to light or does not stay lit, wait 5 minutes and repeat steps 2 through 4.
6. Replace hearth and close kick panel, then turn oven thermostat to desired cooking temperature.
7. To shut down main burner turn control knob (figure 1) to "★" position.

Shut Down

If pilot shut down is required loosen the set screw on the knob and remove the outer temperature thermostat knob by carefully pulling it off. Then push in and turn the inner control knob (figure 2) to ● position. The system will disengage within 60 seconds.

Figure 2



Convection Ovens

~~The forced air range oven consists of a food preparation chamber completely sealed from the combustion area. This eliminates the possibility of contamination from flue products and permits an efficient method of circulating the heated air within the cooking chamber.~~

~~During the cooking process in a conventional oven, a vapor barrier and a layer of "cool" air covers the exposed area of the product. In a forced air oven, the fan pushes the heated air over and around the product, sweeping away the vapor barrier and cool air, permitting faster heat penetration. This action permits the use of lower temperatures and shorter cooking times.~~

~~The rule of thumb for determining the cooking temperature is to reduce the set temperature by approximately 80°F, (28°C), from that which you would set in a conventional oven. The product should be checked at a point midway in the time required in a conventional oven.~~

OPERATION Continued

Lighting

1. Lower front kick panel below oven door.
2. Push and hold in oven thermostat control valve knob (figure 1) and turn it counter clockwise to the ignition position "★".
3. While holding knob fully in depress the red igniter button and observe that the pilot flame is lit.
4. When the pilot is lit, continue to hold the valve knob fully in for 10 seconds, then release it. If the pilot goes out, wait for five (5) minutes, then repeat steps 2 to 4.

Start Up

1. Set the power switch to the "COOK" position.
2. Turn the thermostat to the desired setting.

Cool down

1. Turn the oven valve knob to the "★" position this will prevent the main oven burner from cycling on. (figure 1).
2. Turn the thermostat to its lowest setting.
3. Open the oven door.
4. Set the power switch to the "COOL DOWN" position.
5. Once the oven has cooled turn the power switch to off and close the oven door.

Shut Down

- ~~1. If pilot shut down is required loosen the set screw on the knob and remove the outer temperature thermostat knob by carefully pulling it off. Then push in and turn the inner control knob (figure 2) to ● position. The system will disengage within 60 seconds.~~
- ~~2. Power switch should be in the off position.~~

Operating Suggestions

~~The motor in your range convection oven is maintenance free since it is constructed with self-lubricating sealed ball bearings. It is designed to provide durable service when treated with ordinary care. We have a few suggestions to follow for the care of your motor.~~

- ~~A. When the motor is operating, it cools itself internally by air entering the rear of the motor case, provided proper clearance has been allowed.~~

- ~~B. Since the blower wheel is in the oven cavity it is at the same temperature as the oven. If the motor is stopped while the oven is hot, the heat from the blower wheel is conducted down the shaft and into the armature of the motor. This action could shorten motor life.~~

- ~~C. We recommend, at the end of the bake or roasting period, when the oven will be idle for any period of time or before shutting down completely, that the doors be left open, and by use of the cool down position on the fan switch, the fan continues to run for at least 20 minutes. The "FAN" should never be turned "OFF" when the oven is "HOT".~~

Hot Top Sections

1. Raise or remove hot top plate section(s). Each burner has one pilot located at the front left side of the burner.
2. Light pilots. The pilot burner should be adjusted to provide for rapid ignition of the burner.
3. Turn the burner valve on. A sharp blue flame should be approximately 1/4-inch, (6mm), high.
4. Replace hot top sections.

Thermostat Controlled Griddles

See griddle seasoning before use.

1. For general thermostat griddle lighting instructions please refer to the section entitled "OVEN (STANDARD)" above. (Steps 2 through 7)
2. Pilots should be lit through the front panel with an extend match. If necessary the front panel of the range can be removed to allow the griddle plates to be raised at the front, block securely.
3. Light pilots located at the front left side of each burner
4. The sensing bulbs must be fully inserted into their individual holders, which are located on the underside of the griddle. To check griddle burner flame set the thermostat to its maximum setting and then return to pilot.
5. If the griddle has been raised to light the pilots, lower carefully into position, being very careful not to leave any part of the capillary tube in the burner compartment. Replace the front panel of the range.

OPERATION Continued

Valve Controlled Griddles

~~See griddle seasoning before use.~~

1. Pilots should be lit through the front panel with an extend match. If necessary the front panel of the range can be removed to allow the griddle plates to be raised at the front, block securely.
2. Light pilots located at the front left side of each burner.
3. Turn burner valves completely on. Burners should have 1/2-inch to 5/8-inch, (13mm to 16mm), stable blue flame.
4. If the griddle has been raised, lower carefully into position and replace the front panel of the range.

Griddle/Broiler

~~(Models G60-6R24RR, G60-6R24SS, G60-6R24RS,
G60-6R24CC, G60-6R24CR & G60-6R24CS)~~

~~See griddle seasoning before use.~~

Before turning on main gas supply, be sure all burner valves are in the "OFF" position.

1. Eight (8) ceramic bricks are supplied with each range. These ceramics are to be placed in the burner section of the griddle / broiler before it is put into operation.
2. Each burner has a flange on each side which will serve as a rest for a pair of ceramics. Position two ceramics between each pair of burners with the projections facing downward. Place two ceramics between the outside burner on each side, using the side lining ledges as the outer support.
3. Light the pilots located in the broiler section.
4. Turn the burner valves completely on. Burners should exhibit a 5/16-inch stable blue flame.

NOTE: If burners need adjustment contact an authorized licensed gas technician.

Range Shut down

1. Turn all valves to the "OFF" position.
2. If the unit is to be shut down for an extended period of time, close the in-line gas valve.

PRODUCT APPLICATION INFORMATION

General

The range is the workhorse of the kitchen because of its versatility. Most frequently used in small applications, such as cafes, schools, church kitchens, firehouses, and small nursing homes where demands are less taxing. As a general rule of thumb, one four to six burner range with a hot top will be adequate for a restaurant seating 30 to 35.

The top of the range is designed for flexibility and the preparation of numerous different types of products. It may be equipped with two, or even three different types of tops and burners, depending on the menu needs. An operation that cooks to order, or uses the range primarily as back-up will find that open burners will suit most of their needs.

Preparation of soups, stocks, or sauces is done on a hot top where slow, even cooking is desirable.

Heating larger quantities of food can be done more efficiently than heating small quantities. Pots and pans should be covered whenever possible to reduce energy consumption.

High acid sauces, such as tomato should be cooked in stainless steel rather than aluminum to avoid chemical reaction. Light colored sauces such as Alfredo may be discolored by the use of aluminum, especially if stirred with a metal spoon or whip. Saltwater shellfish may pit aluminum pots if they are frequently used for this purpose.

NOTE: Many parts of the commercial range are raw steel. Hot tops, griddles, springs, door hooks etc., can react with the moisture forming rust. This occurrence is normal and not considered a defect. Clean with a stainless steel or fiber pad. A light coating of cooking oil may be applied.

Open Burners

The most traditional uses of open burners are sautéing, pan frying, and small stock pot work. Short-term cooking is the most efficient use for the open burner. Pans should cover as much of the grate as possible to minimize heat loss. The maximum stock pot size to be used on an open burner is 12 inches, (305mm), diameter. Open burners should be turned off when not in use to conserve energy. Leaving a flame burning is of no advantage since the heat is instantaneous.

MAINTENANCE AND CLEANING

Seasoning

Griddle

- ~~A. Remove all factory applied protective material by washing with hot water, mild detergent or soap solution.~~
- ~~B. Apply a thin coat of cooking oil to the griddle surface, about one ounce per square foot of griddle surface. Spread over the entire griddle surface with a cloth to create a thin film. Wipe off any excess oil with a cloth.~~
- ~~C. Light all burners, set at the lowest possible setting. Some discoloration will occur when heat is applied to steel.~~
- ~~D. Heat the griddle slowly for 15 to 20 minutes. Then wipe away oil. Repeat the procedure 2 to 3 times until the griddle has a slick, mirror like finish. Do this until you have reached the desired cooking temperature.~~

~~IMPORTANT: Do not set to a high position (on valve control) or 450° (on thermostat control) during "break-in" period~~

~~NOTE: Steel griddle surface will tone (blue discoloration) from heat. This toning will not diminish function or operation and it is not a defect.~~

~~The griddle will not require reseasoning if it is used properly. If the griddle is over heated and product begins to stick to the surface it may be necessary to repeat the seasoning process again. If the griddle is cleaned with soap and water it will be necessary to reseason the griddle surface.~~

Cast Iron top Grates

~~First, remove the cast iron top grates from the range. Wash the cast iron top grates thoroughly with a mild soap and warm water. Dry the cast iron top grates thoroughly with a clean cloth. Immediately after drying, season the top grates lightly with a non-toxic oil, (Liquid vegetable oil or Pam spray oil) WARNING; DO NOT SEASON THE TOP GRATES WHILE ON THE RANGE TOP! Seasoning grates on the range top over an open flame could cause a flash fire. After seasoning, replace the top grates onto the range. Turn all the range top sections "ON LOW". Allow the top sections to burn in this manner for at least 20 minutes before using pots or pans on the top grates. SEASONING OF THE TOP GRATES WILL BE REQUIRED WHENEVER THEY HAVE BEEN CLEANED. FAILURE TO SEASON GRATES WILL CAUSE RUSTING.~~

Stainless Steel

For routine cleaning, wash with a hot water and detergent solution. Wash just a small area at a time or the water will evaporate leaving the chemicals behind causing streaking.

Rinse the washed area with a clean sponge dipped in a sanitizing solution and wipe dry with a soft clean cloth before it can dry.

Use a paste (of water and a mild scouring powder) if you have to, but never rub against the grain. All stainless steel has been polished in one direction. Rub with the polish lines to preserve the original finish. Then thoroughly rinse as before.

To prevent fingerprints there are several stainless steel polishes on the market that leave an oily or waxy film. Do not use on surfaces that will be in contact with food.

Stainless steel may discolor if overheated. These stains can usually be removed by vigorous rubbing with a scouring powder paste.

Use only stainless steel, wood or plastic tools if necessary to scrape off heavy deposits of grease and oil. Do not use ordinary steel scrapers or knives, as particles of the iron may become imbedded and rust. NEVER USE STEEL WOOL.

Either a typical bleach solution or hot water can be used to sanitize stainless steel.

Oven Interior (Porcelain Enamel)

NOTE: Disconnect line cord (if applicable from power supply before cleaning or servicing.

1. Before cleaning oven interior, remove all oven racks and guides (if "RC" base). Oven racks and guides can be cleaned with a mild soap and warm water or run through dish washer.
2. The porcelain interior can be cleaned with oven cleaners such as "Easy Off, or "Dow Oven Cleaner".

Follow product manufacturer's instructions for proper use.

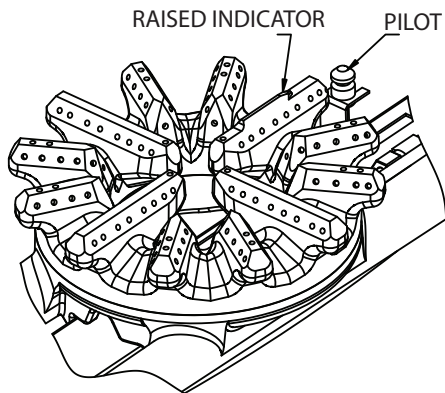
Open Top Burners

Cleaning of the range top burner is a simple procedure, and, if done at regular intervals will prolong the life of the range and ensure good flame characteristics.

1. The most common problem with open burner ranges is spillage. Once the burner ports are partially plugged with food, the air-to-gas mixture is disturbed and results in an inefficient burner.
2. Wipe any spills as they occur.
3. Grids and trays should be removed daily, washed, rinsed and dried thoroughly.

MAINTENANCE AND CLEANING Continued

4. Use a wire brush to clean the ports of the burners. Ignite and check for clogged holes.
5. If any clogged holes are apparent, the burner should be lifted out and brushed inside and out with a small Venturi brush. Each port on the burner itself should be cleaned with a properly sized wire or thumb drill. Wash with soap and hot water if grease is observed on the burners. Dry thoroughly.
6. When reinstalling the open top burner head be sure the burner ports are lined up correctly to the pilot. On the cast burner head there is a raised indicator to ensure the burner is installed correctly.



7. If an abnormal flame appears around the edges, it is usually a sign of grease dirt in the throat of the burner. Remove the burner venturi (main body that the burner heads sit on) to access the air shutter opening. Remove grease and dirt from the air shutter area carefully. Do not adjust the shutter setting. The air shutter allows the proper amount of air to mix with the flow of gas coming in from your valve/thermostat orifice and should not be adjusted unless by a licensed gas fitter technician.

Cast Iron Top & Grates

Cast iron top and grate(s) can be cleaned with mild soap and warm water. For baked on material, a wire brush can be used. Dry thoroughly. Lightly coat with vegetable oil to help prevent rust from forming.

Hot Tops

While the surface is still slightly warm, wipe down with a clean burlap cloth. Burnt on spillage should be scraped off. If necessary, remove the plate and wash in a sink with soap and hot water. Dry thoroughly. In damp climates, wipe down with a light coating of oil to prevent rusting. Avoid excessive use of water as this could damage the surface and the controls below.

NOTE: Steel griddle and hot top surface will "tone" (blue/brown discoloration) from heat. This toning will not diminish function or operation and is not a defect.

Griddle

To produce evenly cooked, browned griddle products, keep griddle free from carbonized grease. Carbonized grease on the surface hinders the transfer of heat from the griddle surface to food product. This results in uneven browning and loss of cooking efficiency, and worst of all, carbonized grease tends to cling to grilled foods, giving them a highly unsatisfactory and unappetizing appearance. To keep the griddle clean and operating at peak performance, follow these simple instructions:

- A. AFTER EACH USE clean griddle thoroughly with a grill scraper or spatula. Wipe off any excess debris left from cooking process.
- B. ONCE A DAY clean griddle surface with a grill brick and grill pad. Remove grease container and clean thoroughly, in the same manner as any ordinary cooking utensil.
- C. ONCE A WEEK clean griddle surface thoroughly. If necessary, use a grill stone or grill pad over the griddle surface. Rub with grain of the metal while still warm. A detergent may be used on the plate surface to help clean it, but care must be taken to be sure it is thoroughly removed. After removal of detergent, the surface of the plate should be covered with a thin film of oil to prevent rusting. To remove discolorations, use a non-abrasive cleaner. Before re-using, the griddle must be reseasoned. Keep griddle drain tube to grease container clear at all times.

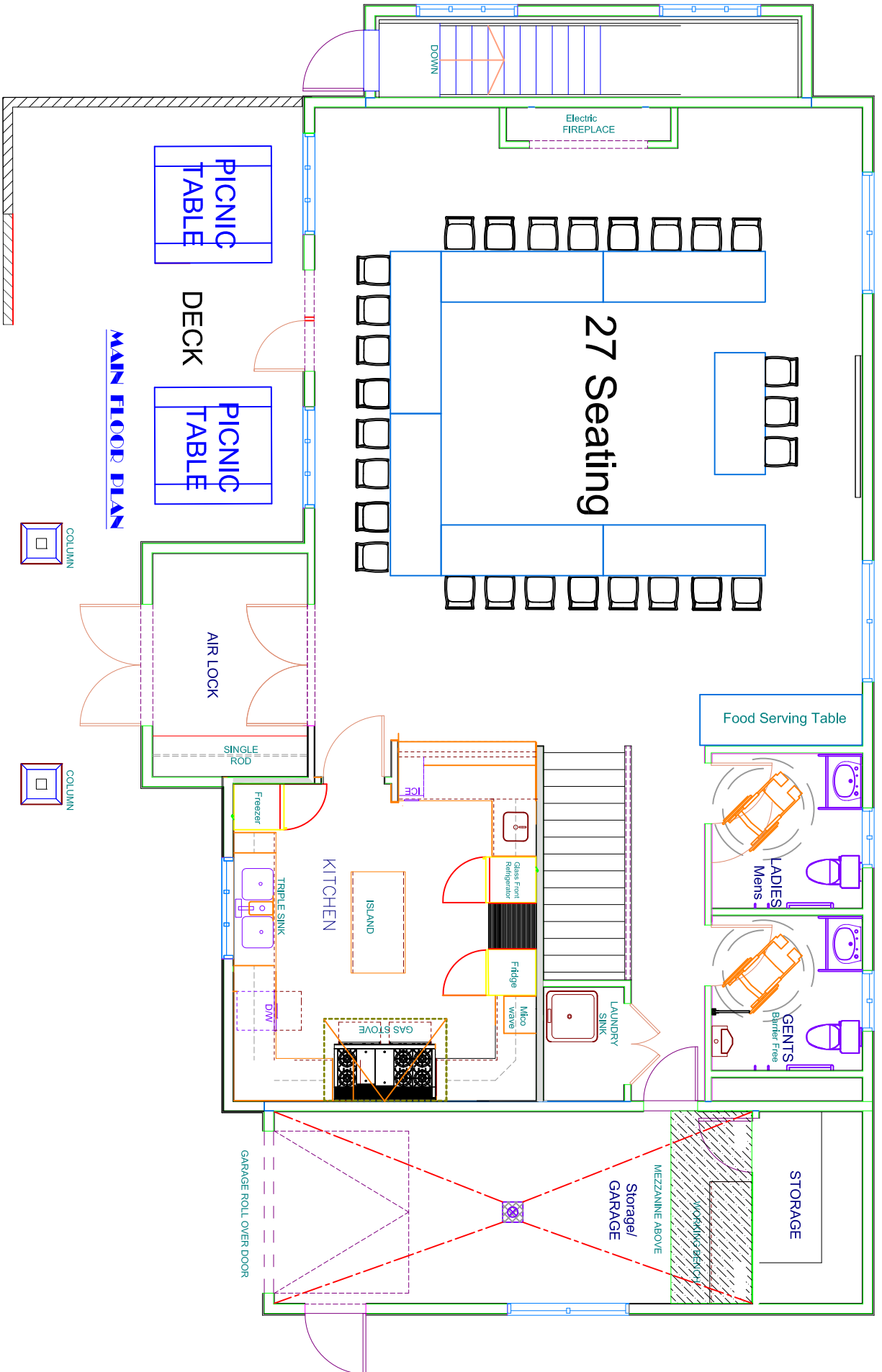
CAUTION This griddle plate is steel, but the surface is relatively soft and can be scored or dented by careless use of spatula.

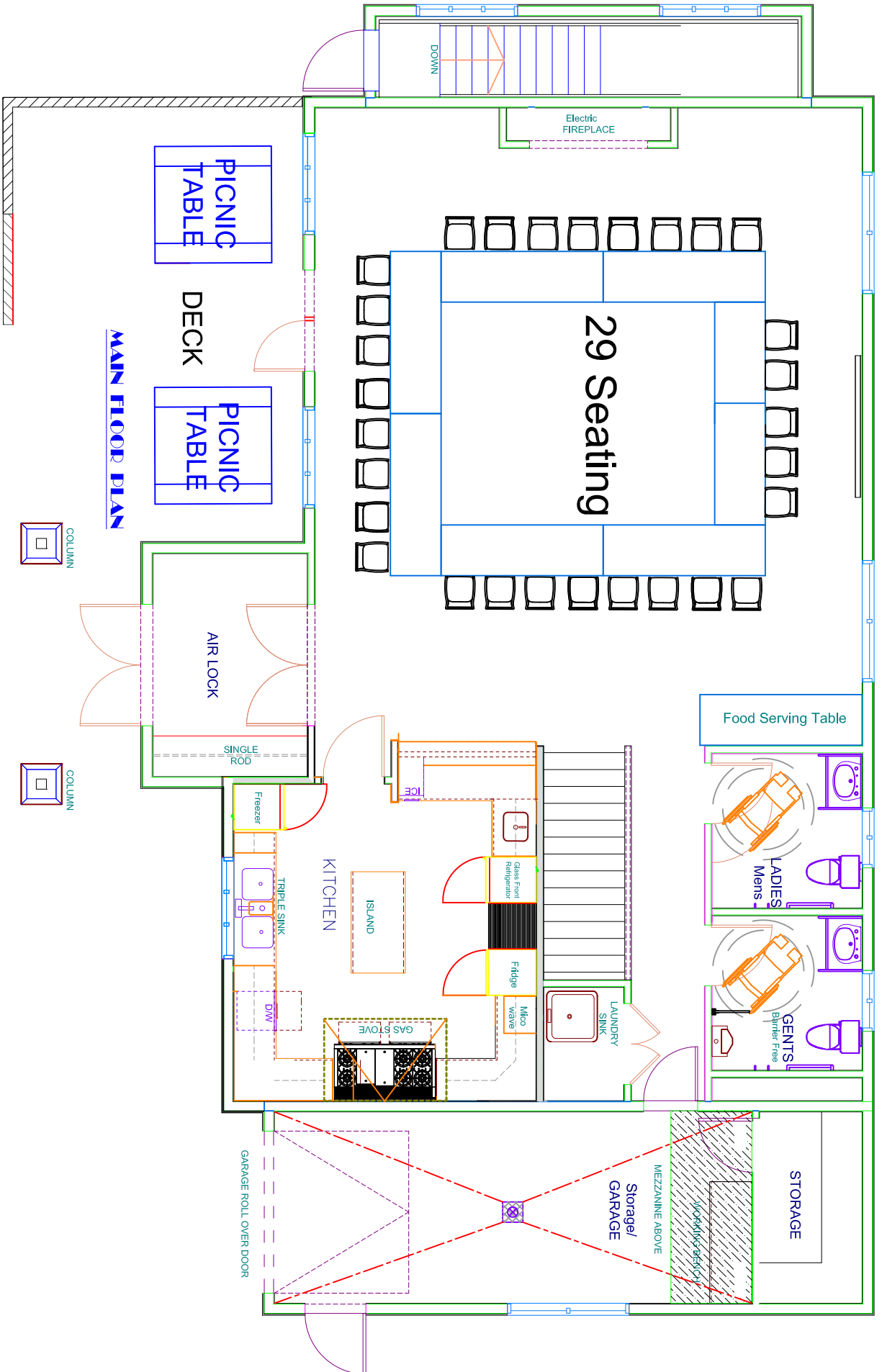
Be careful not to dent, scratch, or gouge the plate surface. This will cause food to stick in those areas. Also, note, since this is a steel griddle if a light coating of oil is not always present rust will develop on exposed and uncoated areas.

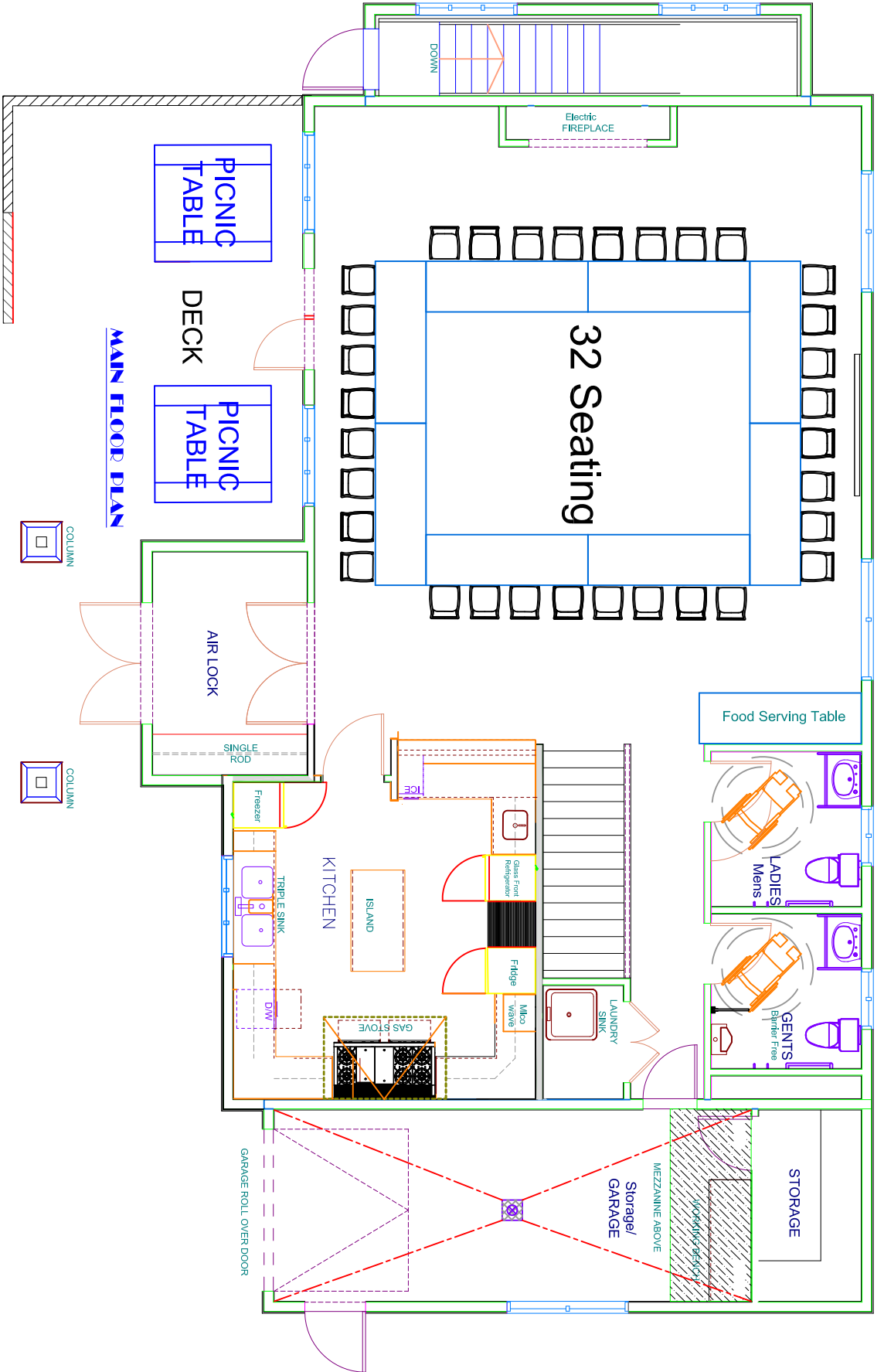
OPERATION *(continued)*

OPERATING THE STERO DISHWASHER & GLASSWASHER

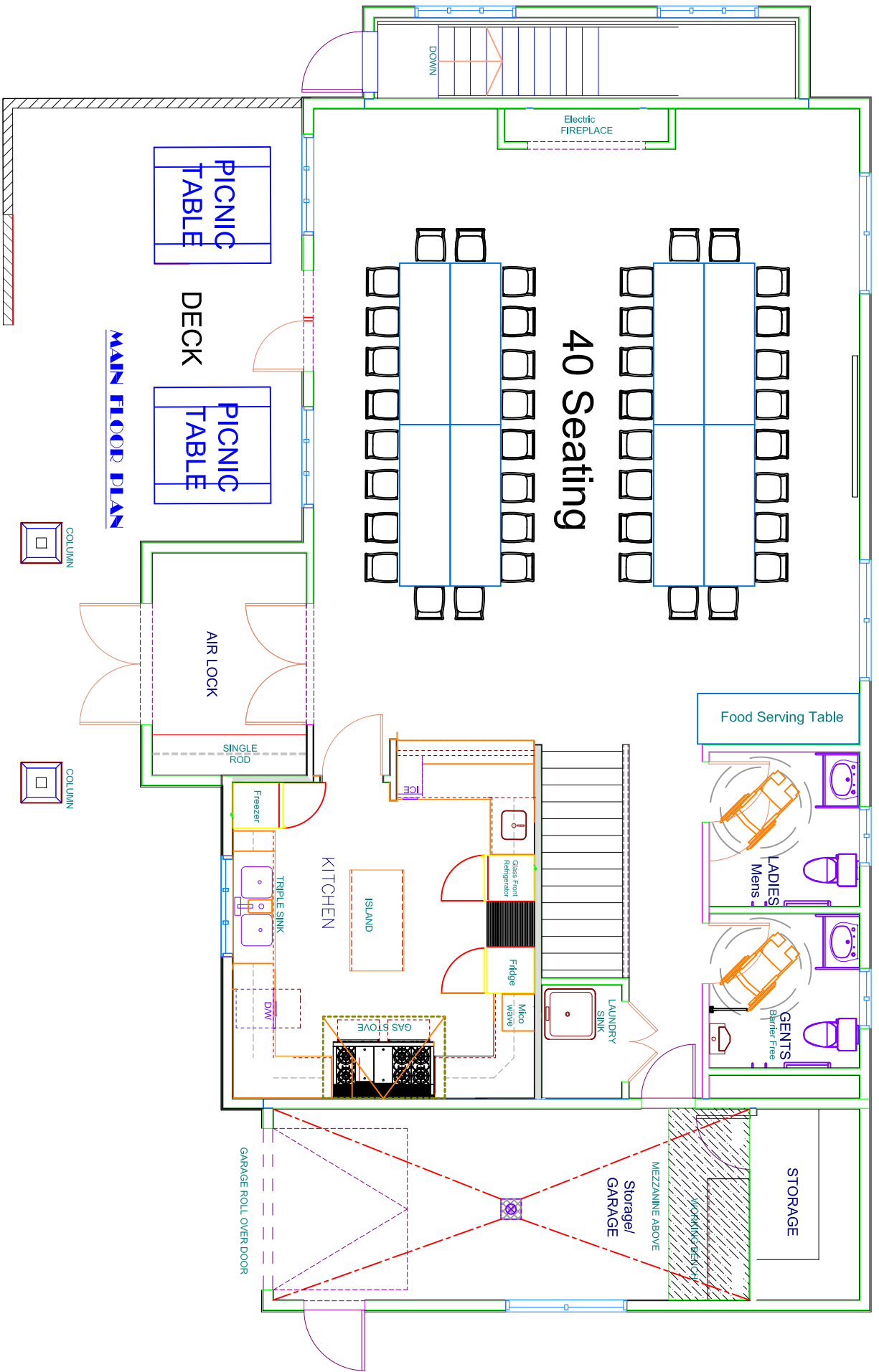
Do This	Display Shows	Remarks
Press ON.	Model number.	Dishwasher performs self-check. This takes 5 seconds.
	FILL and fill icon lit; sump temperature displayed when machine is filling. WARMING UP and warming up icon are displayed when booster is pre-heating. This preheat could take up to 15 minutes.	Dishwasher fills with water. When filled, pump turns on for 10 seconds. If door is opened during fill cycle, fill will stop. After door is closed, the process continues where it stopped.
	During fill, sump temperature is displayed.	When filled, machine will maintain an idle state. Heat is maintained in both sump and/or booster.
Open door; slide rack of dishes into dishwasher. Close door.	READY lit and sump temperature displayed.	Detergent will be added automatically during wash cycle. Rinse Aid and Sanitizer will be added automatically during rinse cycle. (NOTE: Sanitizer only used on SU-L & SG models.)
Press WASH.	WASH and wash icon lit; sump temperature displayed during wash cycle. RINSE and rinse icon lit; rinse temperature displayed during rinse cycle.	Machine initiates a wash and rinse cycle. If door is opened during wash, rinse, or drain cycle, cycle will continue at point where door was opened upon closing door. If POWER is pressed during cycle, machine will drain and shut down.
When cycle is complete, reload machine for next wash/rinse cycle; or, if not in use, machine will maintain idle mode.	READY lit and sump temperature displayed.	Machine will drain and shut down if the four hour idle shutdown time is reached.
At the end of the day, press POWER.	DRAIN and SHUTDOWN IN PROGRESS are displayed; then the display shuts down.	When POWER key is pressed, machine will drain and shut down.







MAIN FLOOR PLAN



MAIN FLOOR PLAN

40 Seating

PICNIC TABLE

PICNIC TABLE

DECK

AIR LOCK

SINGLE ROD

KITCHEN

ISLAND

GAS STOVE

Fridge

Fritige

Mico wave

Glass Front Refrigerator

Friezer

TRIPLE SINK

DW

LAUNDRY SINK

Mico wave

Food Serving Table

LADIES Mens

GENTS

Barnd Floor

STORAGE

Storage/ GARAGE

MEZZANINE ABOVE

WORKING BELOW

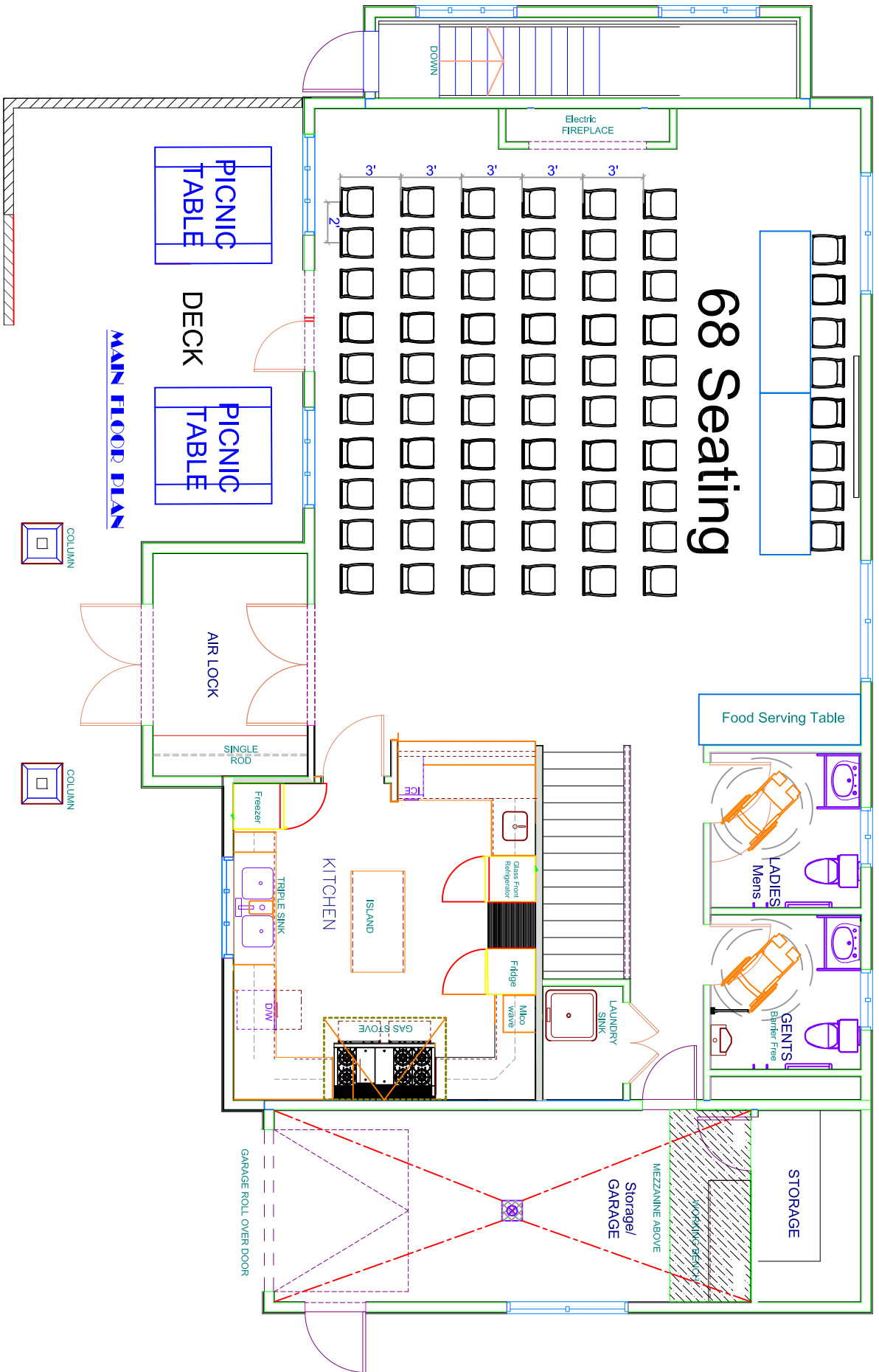
GARAGE ROLL OVER DOOR

COLUMN

COLUMN

DOWN

Electric FIREPLACE



68 Seating

MAIN FLOOR PLAN

PICNIC TABLE

DECK

PICNIC TABLE

AIR LOCK

KITCHEN

Food Serving Table

LADIES Mens

GENTS Barrier Free

Storage/ GARAGE

STORAGE

DOWN

Electric FIREPLACE

3'

3'

3'

3'

3'

2'

COLUMN

COLUMN

GARAGE ROLL OVER DOOR

MEZZANINE ABOVE

WORKING DESK

SINGLE ROD

Freezer

TRIPLE SINK

DISH WASHER

ISLAND

GAS STOVE

FRIDGE

Mico wave

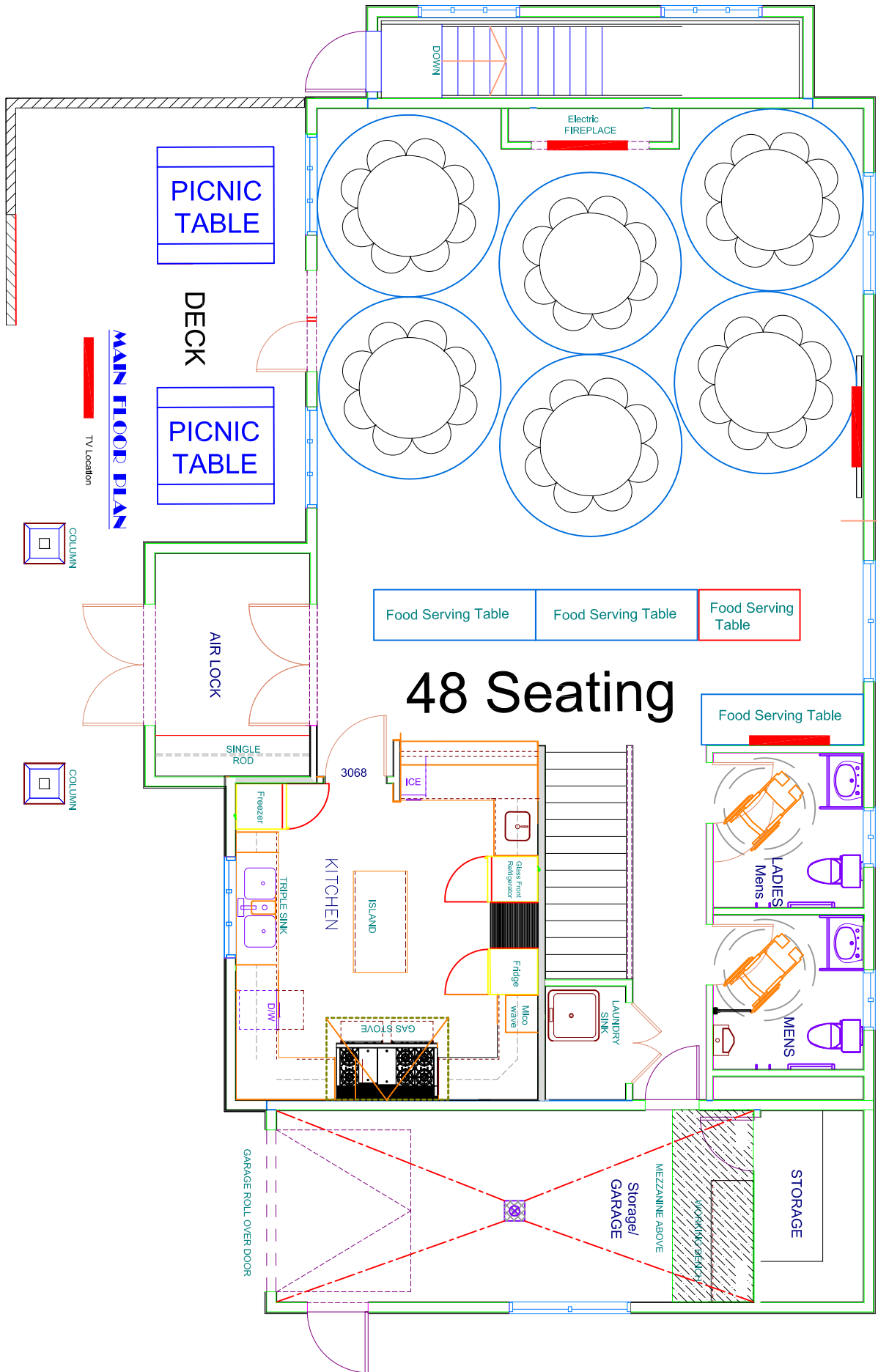
Glass Front Refrigerator

ICE

LAUNDRY SINK

WHEELCHAIR ACCESS

WHEELCHAIR ACCESS



48 Seating

MAIN FLOOR PLAN

TV Location

COLUMN

COLUMN

GARAGE ROLL OVER DOOR

Storage/
GARAGE

MEZZANINE ABOVE

MEZZANINE BELOW

STORAGE

Food Serving Table

LADIES
Mens

MENS

Food Serving Table

Food Serving Table

Food Serving Table

Food Serving Table

Food Serving Table

Food Serving Table

AIR LOCK

SINGLE ROD

KITCHEN

ISLAND

Freezer

TRIPLE SINK

DW

GAS STOVE

Fridge

Micro wave

Glass Front Refrigerator

ICE

LAUNDRY

SINK

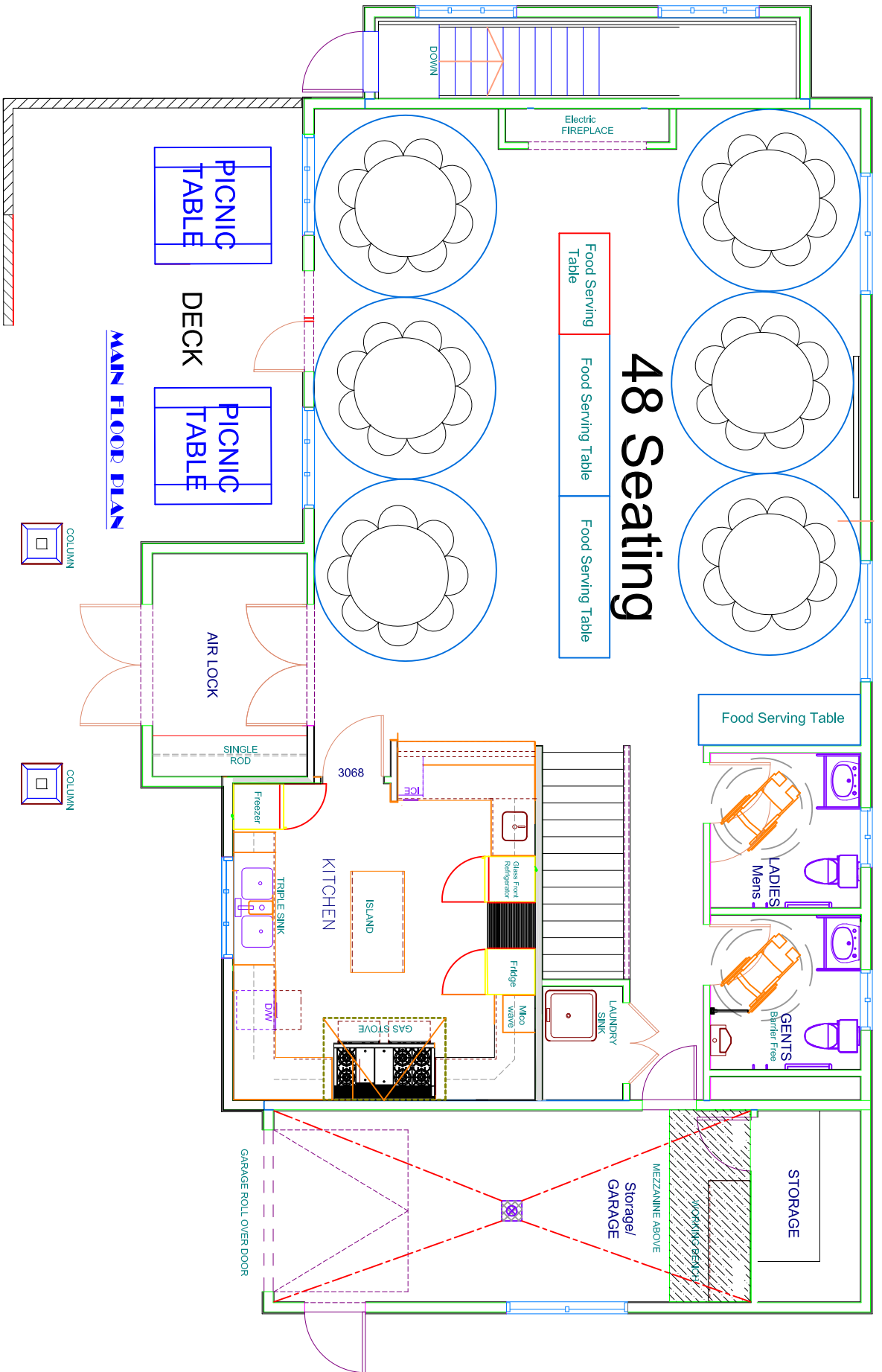
DOWN

Electric FIREPLACE

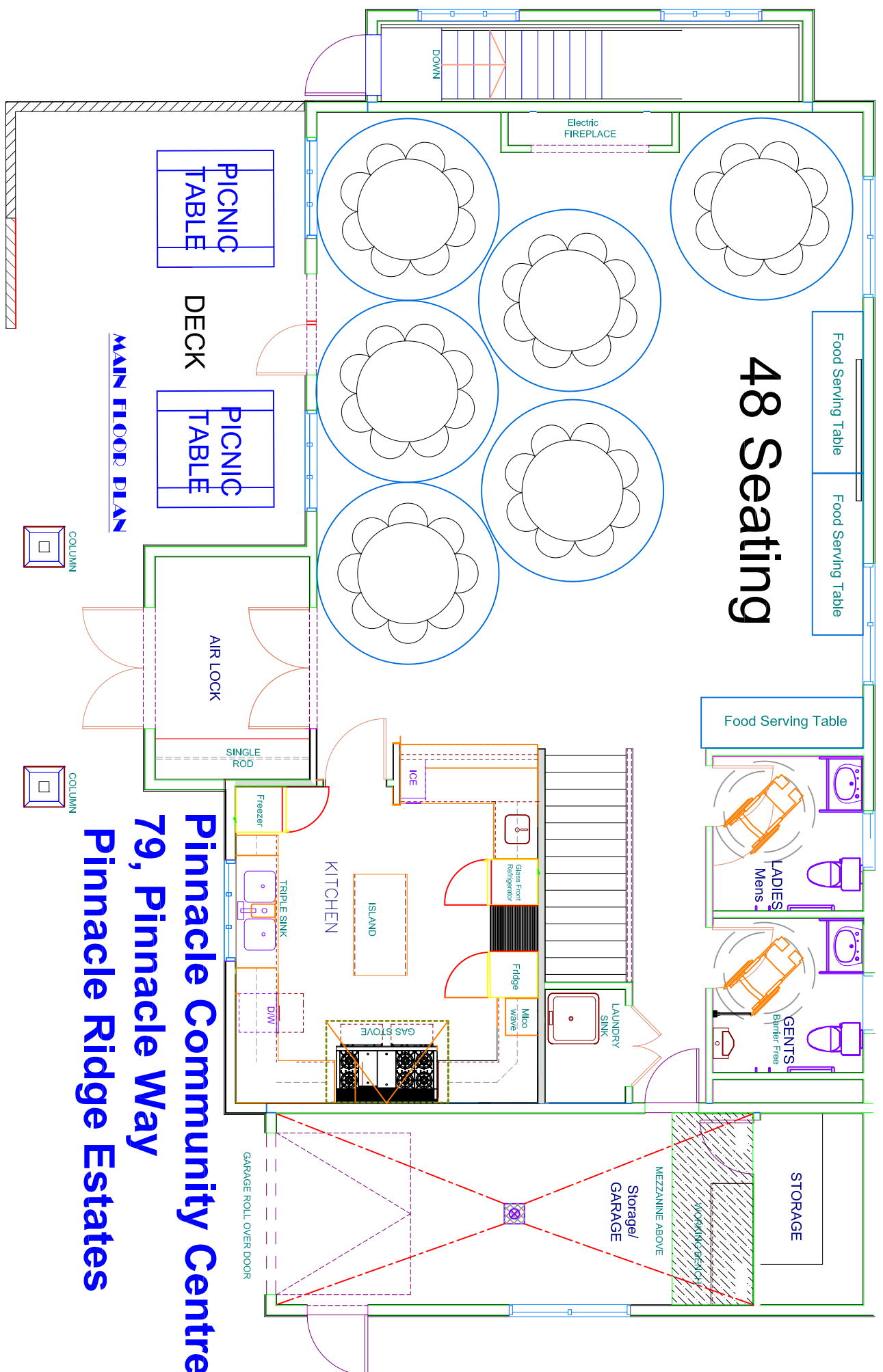
PICNIC TABLE

PICNIC TABLE

48 Seating



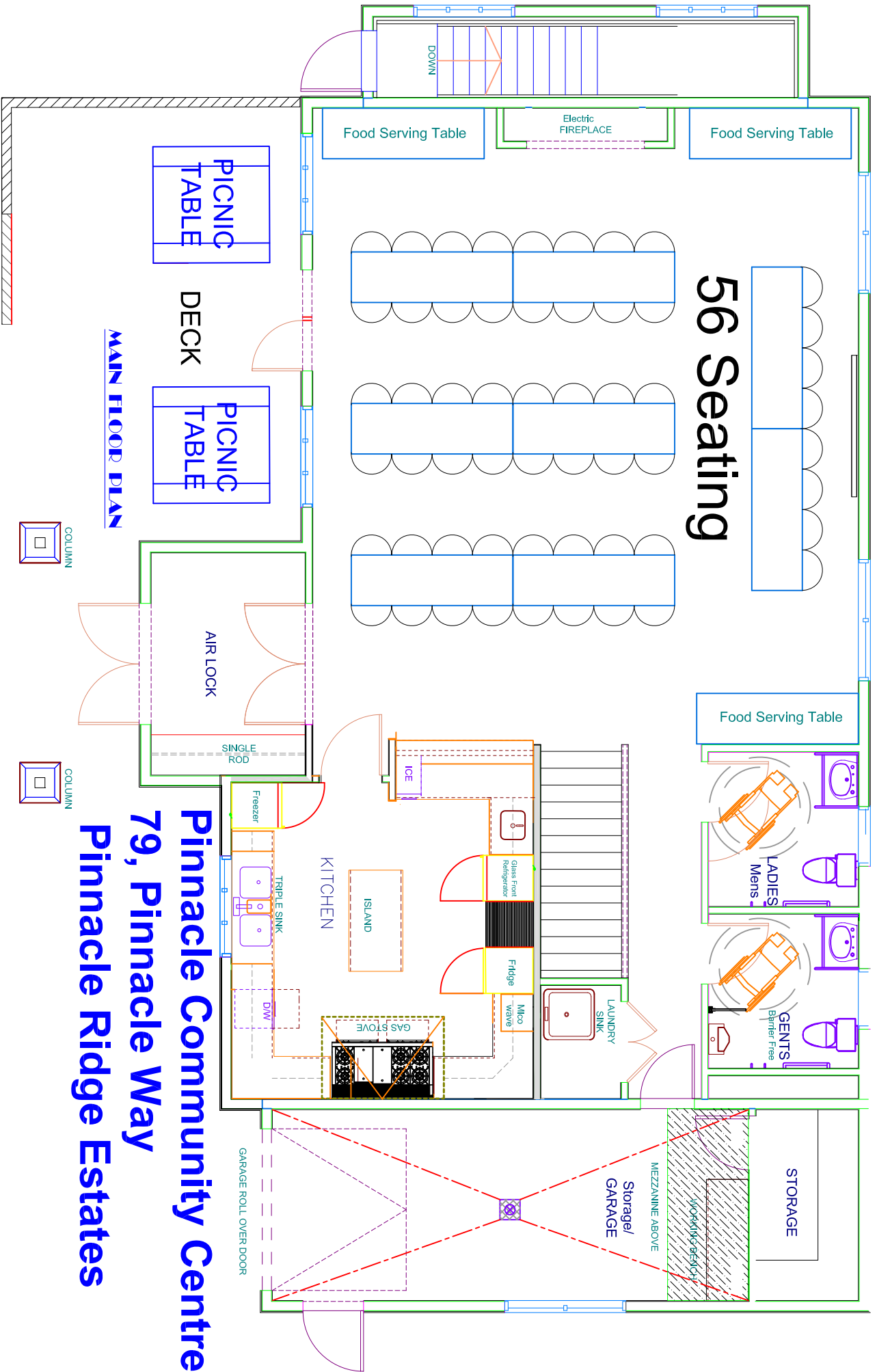
MAIN FLOOR PLAN



48 Seating

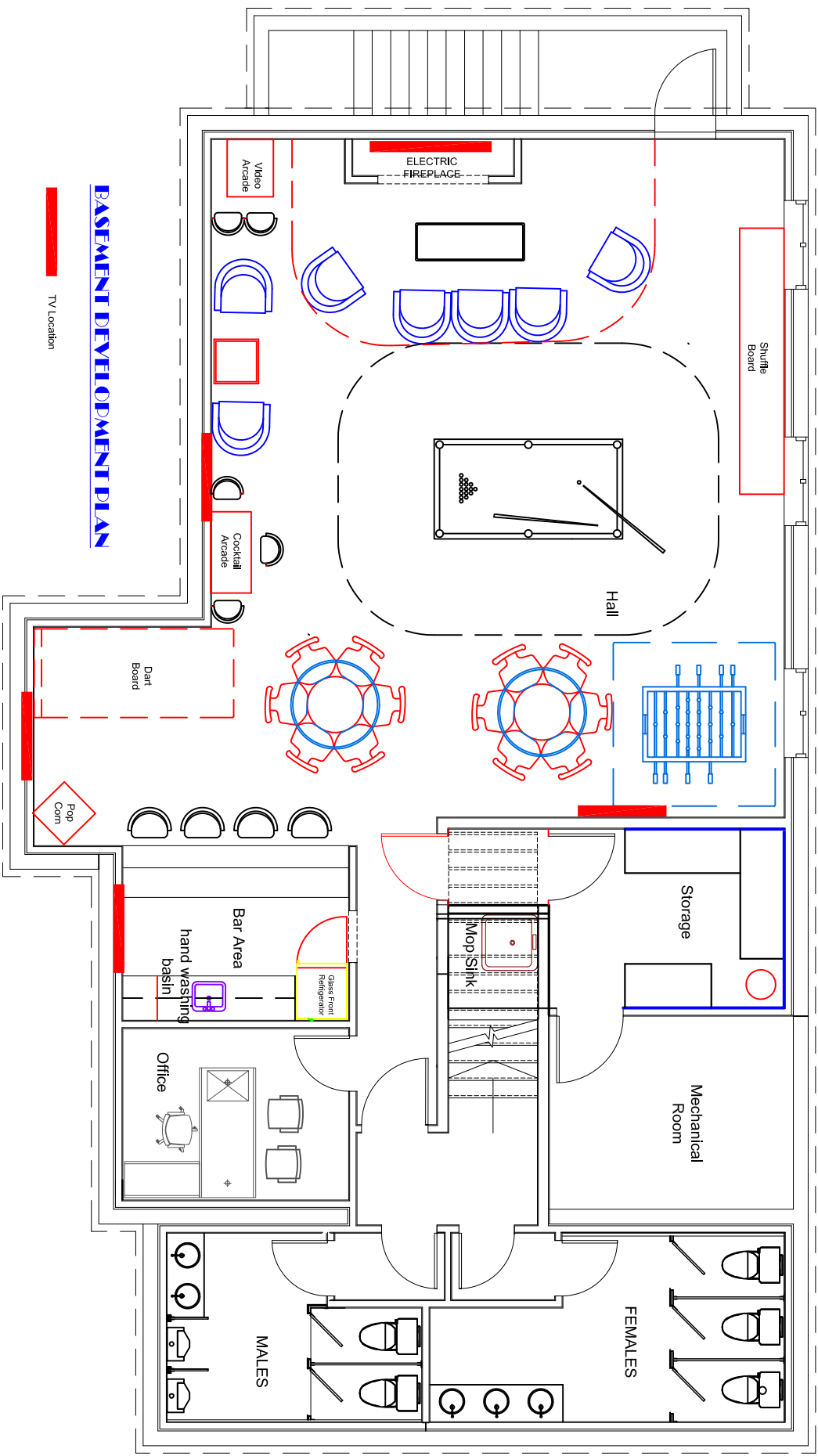
Pinnacle Community Centre 79, Pinnacle Way Pinnacle Ridge Estates

MAIN FLOOR PLAN



Pinnacle Community Centre
79, Pinnacle Way
Pinnacle Ridge Estates

MAIN FLOOR PLAN



BASMENT DEVELOPMENT PLAN

TV Location